



MEETING MINUTES
PORT HOPE PUBLIC LIBRARY BOARD MEETING
April 17, 2024 @ 4:00 p.m.

Board Members Present: Bob Wallace, Chairperson/Trustee; : E. Coulter, Vice-Chairperson/Trustee; Vicki Mink, Trustee/Councillor; Susan Jones Bouk, Trustee; H. Briant, Trustee; L. Chapman/Trustee; G. Sim/Trustee

Absent with notification: Erin Oxland, Trustee; Eleanor Elliott, Trustee

Staff present: Margaret Scott, CEO; Lori Altman, Recording Secretary

Bob Wallace, Chairperson called the meeting to order at 4:00 p.m.

1. Call to Order

1.1. Respect and Land Acknowledgement Statement

We believe that acknowledging territory shows recognition of and respect for Indigenous Peoples both in the past and in the present. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Mississauga Nations. We believe that recognition and respect are essential elements of establishing healthy, reciprocal relations and are key to reconciliation.

1.2. Declaration of conflict of interest

- None

1.3. Appointment of steering committee

- E. Coulter and H. Briant

2. Approval of the Agenda April 17, 2024

Moved by: E. Coulter

Seconded by: H. Briant

Be it resolved that the agenda of April 17, 2024 be approved as amended.

CARRIED

3. Consent Agenda

3.1. Approval of the March 27, 2024 board meeting minutes

Moved by: E. Coulter

Seconded by: H. Briant

Be it resolved that the consent agenda be accepted as amended.

CARRIED

4. Performance Measurement statistics as of March 31, 2024

Moved by: E. Coulter

Seconded by: H. Briant

Be it resolved that the performance measurement statistics as of March 31, 2024 be received.

CARRIED

5. For Discussion/Decision

5.1. Trustee Engagement – Candice White, CAO Municipality of Port Hope

- Rescheduled until May 18 board meeting

5.2. Port Hope Public Library Strategic Plan

- Review of deliverables and timeframes
- Next step is addition of deliverables

5.3. Orientation: Community Partnerships

- Discussion on a potential partnership with Loyalist College

5.4 Council report

- Ward 2 by-election will be held June 1-6.
- Municipality of Port Hope is doing more professional development and hosting educational presentations to assist Council with the budgeting process

6. Closed session meeting

Be it resolved that the Port Hope Public Library Board proceed into closed session at 5:15 pm in accordance with the provisions of the Public Libraries Act, R.S.O. 1990. C. 44 to address matters pertaining to labour relations or employee negotiations (section 16.1(4))

The Library Board met in closed session to approve the March 27, 2024 minutes and to address matters pertaining to labour relations or employee negotiations (PLA section 16.1 (4)). The meeting was adjourned at 5:55 pm.

7. For Exploration

7.1 Development of new strategic plan

7.2 Policy development

8 Correspondence, Communication & Comments

9 Next Meeting Date and Adjournment

May 15, 2024 @4 p.m.

Hub Branch

Moved by: E. Coulter

Seconded by: H. Briant

That the board meeting adjourn at 6:00 pm.

CARRIED

Port Hope Public Library Mission

Port Hope Public Library delivers quality, community-focused library services with a commitment to equitable and open access to all resources.