



## PORT HOPE PUBLIC LIBRARY BOARD AGENDA

Hub Branch  
5325 County Road 10  
Port Hope  
May 17, 2023  
4 pm

### 1. Call to Order (2 min)

#### 1.1. Respect and Land Acknowledgement Statement

We believe that acknowledging territory shows recognition of and respect for Indigenous Peoples both in the past and in the present. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Mississauga Nations. We believe that recognition and respect are essential elements of establishing healthy, reciprocal relations and are key to reconciliation.

#### 1.2. Declaration of conflict of interest

#### 1.3. Appointment of steering committee

### 2. Approval of the Agenda April 19, 2023 (2 min)

Any items for discussion/decision to be brought forward at this time.

### 3. Delegations (20 min)

### 4. Consent Agenda (5 min)

Items listed under the consent agenda are considered routine in nature and will be approved collectively as one motion. Board members may request that specific items be removed for separate discussion and action.

#### 4.1. Approval of the April 19, 2023 board meeting minutes

#### 4.2. Performance measurement statistics as of April 30, 2023

#### 4.3. Staff Report

#### 4.4. CEO Report

#### 4.5. Transfer of the monthly library board bank account balance of \$1072.93 as of April 30, 2023 to the Municipality of Port Hope

**5. For Discussion/Decision (60 min)**

5.1. 2022 annual report to Municipal Council

5.2. Orientation

5.2.1. Board's relationship to CEO

5.3. Board committee structure - report

5.4. Policy review – revised policy documents

5.4.1 Workplace Violence, Harassment and Discrimination

5.4.2 Prevention of Workplace Violence

5.4.3 Health and Safety

5.5 Trustee engagement – Spring 2023 OLS Board Assembly report Council report

5.6 Council report

**6. For Exploration (5 min)**

6.1. Board orientation and training

6.2. Council tour and orientation

6.3. Port Hope Community Hub Branch

6.4. 2023 strategic priorities

**7. In camera meeting (Time Allotted: 15)**

(b) Be it resolved that the Port Hope Public Library Board proceed in camera in accordance with the provisions of the Public Libraries Act, R.S.O. 1990. C. 44 in order to address matters pertaining to personal matters about an identifiable individual including municipal or board employees Section 16.1 (4))

**8. Correspondence, Communication & Comments (10 min)**

**9. Adjournment and Next Meeting Date**

June 21, 2023

4 p.m.

Mary J. Benson Branch

**Port Hope Public Library Mission**

***Port Hope Public Library delivers quality, community-focused library services with a commitment to equitable and open access to all resources.***