



PORT HOPE PUBLIC LIBRARY BOARD AGENDA

**Mary J. Benson Branch
31 Queen Street
Port Hope, ON
September 8, 2025
4:30 pm**

1. Call to Order

1.1. Respect and Land Acknowledgement Statement

We believe that acknowledging territory shows recognition of and respect for Indigenous Peoples both in the past and in the present. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Mississauga Nations. We believe that recognition and respect are essential elements of establishing healthy, reciprocal relations and are key to reconciliation.

1.2. Declaration of conflict of interest

1.3. Appointment of steering committee

1.4. Appointment of a timekeeper

2. Approval of the Agenda September 8, 2025

Any items for discussion/decision to be brought forward at this time

3. Consent Agenda (15 min)

Items listed under the consent agenda are considered routine in nature and will be approved collectively as one motion. Board members may request that specific items be removed for separate discussion and action.

3.1. June 2, 2025 board meeting minutes

3.2. Summer staff report

3.3. CEO report

4. Performance measurement statistics as of August 31, 2025 (5 min)

5. For discussion/decision (45 min)

5.1 OLS Board Assembly report (S. Jones Bouk)

5.2 Policy development and review

5.2.1 Video surveillance policy (update)

5.3 Request for transfer of library reserve funds required for full payment of the Sandbox
Software Solutions website

5.4 IT summer service disruption update

5.5 Council report (V. Mink)

6. Business for the next board meeting

6.1 Hub Branch Review Committee report

6.2 2025 YTD financial report

6.3 Budget 2026 update

6.4 Policy review

6.5 Strategic plan framework

7. Correspondence, Communications and Comments

8. Adjournment and next meeting date

Hub Branch

5325 County Road 10 (Canton)

October 6, 2025

4:30 pm

Port Hope Public Library Mission

***Port Hope Public Library delivers quality, community-focused library
services with a commitment to equitable and open access to all resources***