



## PORT HOPE PUBLIC LIBRARY BOARD AGENDA

**Mary J. Benson Branch  
31 Queen Street  
Port Hope, ON  
September 16, 2024  
4:30 pm**

### **1. Call to Order**

#### 1.1. Respect and Land Acknowledgement Statement

We believe that acknowledging territory shows recognition of and respect for Indigenous Peoples both in the past and in the present. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Mississauga Nations. We believe that recognition and respect are essential elements of establishing healthy, reciprocal relations and are key to reconciliation.

#### 1.2. Declaration of conflict of interest

#### 1.3. Appointment of steering committee

#### 1.4. Appointment of a time keeper

### **2. Approval of the Agenda September 16, 2024**

Any items for discussion/decision to be brought forward at this time.

### **3. Consent Agenda (10 min)**

Items listed under the consent agenda are considered routine in nature and will be approved collectively as one motion. Board members may request that specific items be removed for separate discussion and action.

#### 3.1. June 19, 2024 meeting minutes

#### 3.2. Staff Report

#### 3.3. CEO Report

### **4. Performance measurement statistics as of August 31, 2024 (5 min)**

### **5. For discussion/decision (60 min)**

#### 5.1. Library operational policy development/approval

##### 5.1.1 Rules of conduct/updated (Public relations/PR-1)

- 5.2 Renewal of the lease for the Port Hope Community Hub Branch (2024-2025)
- 5.3 Friends of the Library update (E. Elliott)
- 5.4 Ontario Library Service Virtual Conference October 24
- 5.5 Budget 2025 (draft)
- 5.6 Delegation to Council (September 24 /October 8)
- 5.7 Confirmation of fall 2024 meeting dates
- 5.8 Council report (V. Mink)

**6. For Exploration**

- 6.1 Policy review and development
- 6.2 Long range capital planning
- 6.3 Hub Branch operation
- 6.4 Loyalist College partnership

**7. Correspondence, Communications and Comments**

**8. Adjournment and next meeting date**

**October 21, 2024 (Ontario Public Library Week)**

**4:30 pm**

**Mary J. Benson Branch**

**Port Hope Public Library Mission**

***Port Hope Public Library delivers quality, community-focused library services with a commitment to equitable and open access to all resources***