



## **PORT HOPE PUBLIC LIBRARY BOARD AGENDA**

**Mary J. Benson Branch  
31 Queen Street  
Port Hope, ON  
June 2, 2025  
4:30 pm**

### **1. Call to Order**

#### **1.1. Respect and Land Acknowledgement Statement**

We believe that acknowledging territory shows recognition of and respect for Indigenous Peoples both in the past and in the present. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Mississauga Nations. We believe that recognition and respect are essential elements of establishing healthy, reciprocal relations and are key to reconciliation.

#### **1.2. Declaration of conflict of interest**

#### **1.3. Appointment of steering committee**

#### **1.4. Appointment of a timekeeper**

### **2. Approval of the Agenda June 2 2025**

Any items for discussion/decision to be brought forward at this time

### **3. Delegation – Bruce Bowden, Friends of the Library**

### **4. Consent Agenda (15 min)**

Items listed under the consent agenda are considered routine in nature and will be approved collectively as one motion. Board members may request that specific items be removed for separate discussion and action.

#### **4.1. April 7, 2025 board meeting minutes**

#### **4.2. May 12, 2025 board meeting minutes**

#### **4.3. Staff report Q2**

#### **4.4. CEO report May 2025**

#### **4.5. CEO report June 2025**

**5. Performance measurement statistics as of April 2025 (5 min)**

**6. For discussion/decision (60 min)**

- 6.1 Port Hope Community Hub Branch review (G. Sim)
- 6.2 Presentation to Municipality of Port Hope Council
- 6.3 Board meeting date for September 2025 (B. Wallace)
- 6.4 Review of Short term disability for full time non-union employees policy
- 6.5 Review of new Sick/Personal Days for full time non-union employees policy
- 6.6 **Updated** Port Hope Public Library website proposal
  - 6.6.1 Staff report concerning the library website proposal
- 6.7 Video surveillance system for the Mary J. Benson Branch
- 6.8 Council report (V. Mink)

**7. For Exploration**

- 7.1 Policy review and development
- 7.2 Implementation of strategic goals (2024-2027)
- 7.3 Hub Branch service model
- 7.4 Loyalist College partnership

**8. In camera meeting (25 min)**

Be it resolved that the Port Hope Public Library Board proceed in camera in accordance with the provisions of the Public Libraries Act, R.S.O. 1990. C. 44 in order to address matters pertaining to personal matters about an identifiable individual including municipal or board employees (section 16.1 (4 b)).

**9. Correspondence, Communications and Comments**

**10. Adjournment and next meeting date**

**September date TBD**

**4:30 pm**

**Mary J. Benson Branch**

**Port Hope Public Library Mission**

***Port Hope Public Library delivers quality, community-focused library services with a commitment to equitable and open access to all resources***