



PORT HOPE PUBLIC LIBRARY BOARD AGENDA

Mary J. Benson Branch
31 Queen Street
Port Hope, ON
June 19, 2024
4 pm

1. Call to Order

1.1. Respect and Land Acknowledgement Statement

We believe that acknowledging territory shows recognition of and respect for Indigenous Peoples both in the past and in the present. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Mississauga Nations. We believe that recognition and respect are essential elements of establishing healthy, reciprocal relations and are key to reconciliation.

1.2. Declaration of conflict of interest

1.3. Appointment of steering committee

1.4. Appointment of a time keeper

2. Approval of the Agenda June 19, 2024

Any items for discussion/decision to be brought forward at this time.

3. Presentation on cyber security (15 min)

Dale Hoard - Owner MicroAge Technology Solutions, Belleville, Ontario

4. Consent Agenda (10 min)

Items listed under the consent agenda are considered routine in nature and will be approved collectively as one motion. Board members may request that specific items be removed for separate discussion and action.

4.1. May 15, 2024 meeting minutes

4.2. Staff Report

4.3. CEO Report

5. Performance measurement statistics as of May 31, 2024 (5 min)

6. For Discussion/Decision (45 min)

- 6.1. Library operational policy development
- 6.2.1 Rules of Conduct (Public relations/PR-1)
- 6.2.2 Workplace Code of Conduct (HR – 1-40)
- 6.3 Budget 2025
- 6.4 Friends of the Library update (E. Elliott)
- 6.5 2023 annual report to municipal council (July 9, 2024)
- 6.6 Council report (V. Mink)

7. For Exploration

- 7.1 Board orientation and training
- 7.2 Budget 2025
- 7.3 Policy review and development

8. Correspondence, Communications & Comments

9. Adjournment and Next Meeting Date

September 18, 2024

4 pm

Mary J. Benson Branch

Port Hope Public Library Mission

Port Hope Public Library delivers quality, community-focused library services with a commitment to equitable and open access to all resources.