



PORT HOPE PUBLIC LIBRARY BOARD AGENDA

**Mary J. Benson Branch
31 Queen Street
Port Hope, ON
February 24, 2025
4:30 pm**

1. Call to Order

1.1. Respect and Land Acknowledgement Statement

We believe that acknowledging territory shows recognition of and respect for Indigenous Peoples both in the past and in the present. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Mississauga Nations. We believe that recognition and respect are essential elements of establishing healthy, reciprocal relations and are key to reconciliation.

1.2. Declaration of conflict of interest

1.3. Appointment of steering committee

1.4. Appointment of a timekeeper

2. Approval of the Agenda February 24, 2025

Any items for discussion/decision to be brought forward at this time

3. Consent Agenda (10 min)

Items listed under the consent agenda are considered routine in nature and will be approved collectively as one motion. Board members may request that specific items be removed for separate discussion and action.

3.1. January 20, 2025 board meeting minutes

3.2. CEO report

4. Performance measurement statistics as of January 31, 2025 (5 min)

5. Ontario Library Association Superconference 2025 staff presentation (15 min)

6. For discussion/decision (60 min)

- 6.1. Library operational policy development/approval/review
 - 6.1.1 Friends of the Library memorandum of understanding (review)
- 6.2 Update on Port Hope Community Hub
 - 6.2.2 Terms of Reference for the Hub Branch Review Committee (revised)
- 6.3 2025 Board work plan (B. Wallace)
- 6.4 2025 Board meeting schedule
- 6.5 Port Hope Public Library Board Health and Safety Workplace Policy Statement 2025
- 6.6 Ontario Library Association 2025 Trustee Boot Camp
- 6.7 Council report (V. Mink)

7. For Exploration

- 7.1 Policy review and development (video surveillance policy and new system)
- 7.2 Implementation of strategic goals (2024-2027)
- 7.3 Hub Branch operation
- 7.4 Loyalist College partnership

8. Correspondence, Communications and Comments

9. Adjournment and next meeting date

To be confirmed at the meeting.

Port Hope Public Library Mission

Port Hope Public Library delivers quality, community-focused library services with a commitment to equitable and open access to all resources