



PORT HOPE PUBLIC LIBRARY BOARD AGENDA

Mary J. Benson Branch

31 Queen Street

Port Hope

November 15, 2023

4 pm

1. Call to Order (2 min)

1.1. Respect and Land Acknowledgement Statement

We believe that acknowledging territory shows recognition of and respect for Indigenous Peoples both in the past and in the present. We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Mississauga Nations. We believe that recognition and respect are essential elements of establishing healthy, reciprocal relations and are key to reconciliation.

1.2. Declaration of conflict of interest

1.3. Appointment of steering committee

2. Approval of the Agenda November 15, 2023 (2 min)

Any items for discussion/decision to be brought forward at this time.

3. Consent Agenda (5 min)

Items listed under the consent agenda are considered routine in nature and will be approved collectively as one motion. Board members may request that specific items be removed for separate discussion and action.

3.1. Approval of the October 18, 2023 board meeting minutes

3.2. Staff Report

3.3. CEO Report

3.4. Transfer of the monthly library board bank account balance of \$8358.65 as of October 31, 2023 be transferred to the Municipality of Port Hope

4. Performance Measurement statistics as of October 31, 2023

5. For Discussion/Decision (60 min)

5.0 Planning

5.0.1 OLS strategic planning podcast (video)

5.0.2 Port Hope Public Library strategic plan

5.0.3 Port Hope Public Library planning policy

- 5.1 Council update (V. Mink)
- 5.2 Budget 2024 update
- 5.3 Financial statements for the year 2022
- 5.4 Health and safety policy
- 5.4 OLS Board Assembly report (S. Bouk Jones)
- 5.5 Friends of the Library update
- 5.6 2023 staff appreciation event

- 6. **For Exploration (5 min)**
 - 6.1. Board orientation and training
 - 6.2. Port Hope Community Hub Branch
 - 6.3. 2024 strategic priorities

- 7. **In camera meeting (20 min)**

Be it resolved that the Port Hope Public Library Board proceed in camera in accordance with the provisions of the Public Libraries Act, R.S.O. 1990. C. 44 in order to address matters pertaining to personal matters about an identifiable individual including municipal or board employees (section 16.1 (4) and labour relations or employee negotiations (section 16.1(4) e.

- 8. **Correspondence, Communication & Comments (10 min)**

- 9. **Adjournment and Next Meeting Date**

December 20, 2023
4 p.m.
Mary J. Benson Branch

Port Hope Public Library Mission
Port Hope Public Library delivers quality, community-focused library services with a commitment to equitable and open access to all resources.