

Port Hope Public Library Summer Tutoring Program Information

Port Hope Public Library is offering reading, French and mathematics tutoring to students who have been identified by their school as having skills below grade level.

Summer tutoring is designed for students who are in Kindergarten through grade 8. Children meet one-on-one with a tutor for an hour every day for two weeks.

We are not teaching reading or math – just providing structured practice for students needing extra help. This is not a “maintenance” program. Parents are asked not to register their children unless they are working below grade level. There will be a waiting list for tutoring and we wish to include children who definitely need assistance. For this reason we wish parents to realize that attendance is important. Participation for the full two weeks is necessary so that your child receives the maximum benefit of the program.

Parents are required to fill in a registration form, read and sign a parental responsibility form and complete a program evaluation at the end of their child’s session. Parents may ask for verbal reports on their child’s progress at any time. Written reports are given out at the end of each session. We do require participants to have a valid Port Hope Public Library card.

If you have further questions please contact Alison Houston at Port Hope Public Library at 905.885.4712 or ahouston@porthope.ca.

A tutor will contact you after June 24 to confirm your child's session and time. For convenience you can note this information below.

Your child's tutor: _____

Time: _____

Session One: July 2 to July 12

Session Two: July 15 to July 26

Session Three: July 29 to August 9 (no session August 5, Civic Holiday)

Session Four: August 12 to August 23

Port Hope Public Library is committed to protecting the privacy of our patrons. We are governed by the Municipal Freedom of Information and Protection of Privacy Act and the Public Libraries Act. Information collected about students is solely for the use of our Tutors as part of our Summer Tutoring program.

Port Hope Public Library Summer Tutoring Registration Form

Please fill in the following information and be as comprehensive as possible.

If you take the form to fill in at home or print from the Library website please remember your child's space is NOT confirmed until this form is returned to the Library.

Registering for: Reading tutoring OR Math tutoring OR French tutoring

Choose One Session: July 2 – July 12 July 15 – July 26 July 29 – August 9 August 12- August 23
(no session Aug 5)

If schedules permit we would like a second session: _____

Preferred time of day: Morning 9 am-12pm Afternoon 1-4 pm Evening 5-6 pm

Child's name: _____

Address: _____ L1A _____

Parent's name : _____

Home phone: _____ Business phone: _____

Email address : _____

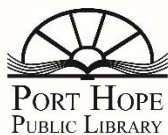
Alternative contact person: _____

Relationship: _____ Phone: _____

Library card: YES NO- must register before session begins

Grade level just completed: _____ School: _____

For scheduling please register this child at the same time as:



Last report card grade received by your child for:

Reading/English _____ Mathematics/Arithmetic _____

French language _____

To provide our tutors with complete information about your child we would like to make copies of their report card and any documents (for example IEPs) provided by your child's school. Our tutors also need to know of any identified learning or behavioral problems (for example ADD, ADHD, hearing loss) experienced by your child.

All information is kept strictly confidential and only used to help our tutors better focus their efforts in helping the students.

copy of report card copy of IEP other documentation _____

Please describe in detail any identified learning and/or behavioural problems experienced by your child.

Please describe in detail the problems your child is having with their reading/math/French, in what areas do they need extra help and what extra help have they been receiving.

Thank you. The tutors will contact you after June 24 to confirm your child's session date and time. **They may have questions about the extra help that your child requires beyond what is noted here.** For queries or information contact Alison Houston at the Library 905.885.4712 or ahouston@porthope.ca.



Parental Responsibility Form
Summer Tutoring Program

Dear Parent/Guardian

This program affords your child an opportunity to enhance and reinforce Reading, French language and / or Math skills.

There is a waiting list for children who wish to attend these programs. Attendance is vital for your child to receive the maximum benefit from our tutoring program. Please ensure that your child comes every day and on time.

The tutor's time cannot be used to deal with behaviour problems. Should your child choose not to remain on task, you will be telephoned to remove him/her from the Library. Should the behaviour recur, the tutor, in consultation with his/her supervisor, will ask that the child be removed from the program.

As the parent of _____, I assume full responsibility for supporting the Library staff in this matter.

Signed _____

Date _____

31 Queen Street ♦ Port Hope ♦ Ontario ♦ L1A 2Y8

905.885.4712 www.porthopepubliclibrary.ca library@porthope.ca